



KMO Scholarship Program for School Year 2023-2024

APPLICANT CHECKLIST

The documents listed below are required, and they comprise the APPLICATION PACKET that must be organized in document order and submitted by the deadline to be considered for a scholarship award.

Electronic Submission Only, Deadline: April 15, 2023

1. **APPLICATION FORM** – complete, sign, scan/save and include as item 1 in Application Packet submission
 2. **PROOF OF RESIDENCY** – redact DOB and SSN, scan/save, and include as item 2 in Application Packet submission
 3. **RESUME** - MS Word, New Times Roman font size 12, scan/save and include as item 3 in Application Packet submission
 4. **PROOF OF ENROLLMENT/ACCEPTANCE** – scan/save and include as item 4 in Application Packet submission
 5. **TRANSCRIPT** – scan/save and include as item 5 in Application Packet submission
 6. **LETTER OF RECOMMENDATION** – scan/save and include as item 6 in Application Packet submission
 7. **ESSAYS** – Write an essay on Topic A (500-1,000 words) AND Topic B (250-500 words); use MS Word, New Times Roman font size 12; scan/save and include as item 7 in Application Packet submission.
 8. **BIOGRAPHY** – Write a biography (100-150 words) that includes an embedded color high-resolution professional headshot photo; use MS Word, New Times Roman font size 12; scan/save and include as item 8 in Application Packet submission. Note: If applicant is selected and accepts an award from KMO, applicant acknowledges, understands, and gives his/her permission for KMO to post biography and headshot photo, in part or whole, to the KMO website.
- SUBMIT APPLICATION PACKET - ELECTRONIC SUBMISSION ONLY TO: scholarships@klmemorial.org**

Note: Scan documents 1-8 above as (1) pdf file. Organize and attach the file in numerical order to the submission email.

DEADLINE – April 15, 2023